



ACHIEVERS UNIVERSITY, OWO

SCHOOL OF POSTGRADUATE STUDIES

POSTGRADUATE PROSPECTUS

2026/2027 Academic Session

Knowledge, Integrity and Leadership

Prepared for the ResultPro Postgraduate Portal as an online readable and downloadable prospectus.

Draft portal publication copy - confirm official regulations, fees and deadlines with SPGS before public release.

Foreword

This prospectus is designed as a concise guide for applicants, postgraduate students, programme coordinators, lecturers and administrators of the School of Postgraduate Studies, Achievers University, Owo. It presents the available programmes, admission routes, registration procedure, programme duration, academic expectations and student-support information required for orderly postgraduate training.

The document follows the conventional prospectus structure used by Nigerian postgraduate schools while presenting original Achievers University content, institutional colours and current programme mapping for the postgraduate portal. It is intended to be read online and downloaded from the postgraduate landing page.

Preface

Achievers University, Owo, is committed to producing graduates who are knowledgeable, competent, ethically responsible and globally relevant. The School of Postgraduate Studies provides advanced academic and professional training through structured coursework, supervised research, dissertation/thesis development, seminars, annual progress reports and final examinations.

This prospectus emphasizes programme clarity. PGDN is assigned to Nursing Science only. MBA is assigned to Business Administration only. Computer Science is presented with PGD, M.Sc., M.Phil., M.Phil./Ph.D. and Ph.D. tracks as requested for the postgraduate portal configuration.

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Section One: Background and Mandate of the School of Postgraduate Studies

The School of Postgraduate Studies coordinates postgraduate education, research supervision, programme administration, academic records, progress monitoring and final certification processes for approved postgraduate programmes of Achievers University, Owo.

The postgraduate school supports the University mandate by producing high-level manpower, research-minded professionals, academics, administrators and leaders who can contribute to national development and global scholarship.

Core Objectives

- Provide structured postgraduate training leading to PGD, PGDN, MBA, M.Sc., M.Phil., M.Phil./Ph.D. and Ph.D. awards where approved.
- Promote original research, ethical scholarship and academic integrity.
- Support professional competence in business, health sciences, natural sciences, social sciences and management disciplines.
- Ensure clear registration, payment, course, result, transcript and progress-report processes through the postgraduate portal.
- Maintain a student-centred approach to supervision, examination, feedback and records management.

Governance and Coordination

- The School of Postgraduate Studies coordinates admission, registration, results, research progression and graduation matters.
- Departments recommend candidates, supervisors, courses and examination panels through their postgraduate academic structures.
- Final academic decisions remain subject to Senate, SPGS regulations, professional-body regulations and approved University policies.

Section Two: Approved Postgraduate Programmes

The following programme map is designed for the Achievers University postgraduate portal. It prevents misplacement of special programmes by department: PGDN is restricted to Nursing Science, MBA is restricted to Business Administration, and Computer Science excludes MBA and PGDN.

Faculty/College	Department	Programmes	Portal Note
Faculty of Natural and Applied Sciences	Computer Science	PGD Computer Science; M.Sc. Computer Science; M.Phil. Computer Science; M.Phil./Ph.D. Computer Science; Ph.D. Computer Science	MBA and PGDN must not appear under Computer Science.
Faculty of Natural and Applied Sciences	Chemical Sciences	PGD Industrial Chemistry; M.Sc. Industrial Chemistry; M.Phil./Ph.D. Industrial Chemistry; Ph.D. Industrial Chemistry	Industrial Chemistry only.
Faculty of Natural and Applied Sciences	Biological Sciences	PGD Biochemistry; M.Sc. Biochemistry; M.Phil./Ph.D. Biochemistry; Ph.D. Biochemistry	Biochemistry only.
Faculty of Medical Laboratory Science	Medical Laboratory Science	PGD Medical Laboratory Science; M.Sc. Medical Laboratory Science; M.Phil./Ph.D. Medical Laboratory Science; Ph.D. Medical Laboratory Science	Specializations may include Medical Microbiology and Parasitology, Chemical Pathology, Histopathology and Cytopathology, and Haematology and Blood Transfusion Science.
Faculty of Nursing Science	Nursing Science	Postgraduate Diploma in Nursing (PGDN); M.Sc. Nursing Science; M.Phil./Ph.D. Nursing Science; Ph.D. Nursing Science	PGDN belongs to Nursing Science only.
College of Social and Management Sciences	Accounting	PGD Accounting; M.Sc. Accounting; M.Phil./Ph.D. Accounting; Ph.D. Accounting	Accounting track.
College of Social and Management Sciences	Business Administration	PGD Business Administration; Master of Business Administration (MBA); M.Sc. Business Administration; M.Phil./Ph.D. Business Administration; Ph.D. Business Administration	MBA belongs to Business Administration only.
College of Social and Management Sciences	Political Science	PGD Political Science; M.Sc. Political Science; M.Phil./Ph.D. Political Science; Ph.D. Political Science	Political Science track.
College of Social and Management Sciences	International Relations	PGD International Relations; M.Sc. International Relations; M.Phil./Ph.D. International Relations; Ph.D. International Relations	International Relations track.
College of Social and Management Sciences	Criminology and Security Studies	PGD Criminology and Security Studies; M.Sc. Criminology and Security Studies; M.Phil./Ph.D. Criminology and Security Studies; Ph.D. Criminology and Security Studies	Criminology and Security Studies track.

Programme Groups

1. Postgraduate Diploma Tracks

- PGD Accounting, Business Administration, Industrial Chemistry, Biochemistry, Computer Science, Political Science, International Relations, Criminology and Security Studies, and Medical Laboratory Science.
- PGDN is a Nursing Science programme and should not be listed under Computer Science or any non-nursing department.

2. Master Degree Tracks

- M.Sc. tracks are available in the relevant academic departments listed in the programme map.
- MBA is a professional management programme and is restricted to Business Administration in this portal configuration.
- The M.Sc. stage labels in the portal should be M.Sc. Year 1, M.Sc. Year 2 and M.Sc. Year 3 only; do not use duplicate labels such as MSc Year 1 or stand-alone M.Sc. stage without year where a level/stage dropdown is required.

3. M.Phil. and M.Phil./Ph.D. Tracks

- M.Phil. and M.Phil./Ph.D. are research progression tracks subject to departmental capacity, SPGS approval and availability of qualified supervisors.
- M.Phil./Ph.D. Year 1 contains coursework, research proposal development and conversion defence.
- M.Phil./Ph.D. Years 2 to 4 are for research work, progress reporting, seminars and thesis development.

4. Doctor of Philosophy Tracks

- Ph.D. Year 1 First and Second Semesters are reserved for coursework, research methods, proposal development and early research seminars where applicable.
- Ph.D. Years 2 to 3 are the main research-work phase.
- Ph.D. Years 4 to 6 are retained in the portal for extended research, completion, viva voce and corrections where approval is granted.

Section Three: Admission Requirements and Application Procedure

Admission is competitive and subject to University, SPGS, departmental and professional-body requirements. Applicants should confirm current application deadlines, fees and required documents from the official Achievers University admission channels.

Programme Route	General Entry Guide
PGD	Applicants should normally possess a relevant Bachelor degree from Achievers University or another recognized university, usually not below Third Class, or a relevant HND at not less than Lower Credit. Departmental and professional requirements may apply.
PGDN	PGDN applicants should possess acceptable nursing qualifications such as RN, RM, RPH or other approved health/nursing-related background, subject to the Faculty of Nursing Science and SPGS screening.
M.Sc.	Applicants should normally possess a good Bachelor degree in a relevant discipline, ordinarily not below Second Class Lower Division, or an approved PGD in a relevant field, subject to departmental recommendation and SPGS approval.
MBA	MBA applicants should possess a relevant Bachelor degree, approved PGD/HND route, or acceptable professional qualification as may be approved for Business Administration. MBA is restricted to Business Administration in this prospectus.
M.Phil.	A candidate may be considered for M.Phil. where the Masters result is below direct Ph.D. entry threshold but acceptable for research conversion or terminal research training, subject to departmental and SPGS rules.
M.Phil./Ph.D.	The M.Phil./Ph.D. route is a conversion track. Year 1 contains coursework, research methods and conversion defence. Candidates who satisfy conversion conditions proceed to Ph.D.; otherwise, they may terminate at M.Phil. level according to SPGS decision.
Ph.D.	Applicants should normally possess a good relevant Masters degree with acceptable CGPA/percentage score and an approved research proposal or concept note. Departmental capacity, supervision availability and SPGS approval are required.

Application Procedure

- Read the prospectus, admission advertisement and department-specific requirements.
- Select the correct programme and department. Wrong programme selection may delay processing.
- Pay the approved application or processing fee through the approved University payment channel.
- Complete the online application form with accurate personal, academic and contact information.
- Upload or submit required credentials, transcript request details, referee information and research proposal where required.
- Await departmental screening, SPGS review and final approval before registration.

Transcript and Credential Verification

Applicants are expected to arrange for official transcripts and credential verification as directed by the School of Postgraduate Studies. The official SPGS address in older Achievers postgraduate documents is: The Secretary, School of Postgraduate Studies, Achievers University, Km 1, Idasen-Ute Road, P.M.B. 1030, Owo, Ondo State, Nigeria. Applicants should confirm the latest address and electronic submission details before sending documents.

Section Four: Programme Duration, Stages and Portal Nomenclature

The postgraduate portal should use clean stage labels and avoid confusing undergraduate or diploma labels. The level/stage dropdown should not display Certificate Stage, Diploma Year 1, Diploma Year 2, 100 Level to 800 Level, MSc Year 1/2, stand-alone M.Sc. as a level, or unrelated undergraduate stages.

Stage Label	Semester/Period	Main Activity
PGD Year 1	First Semester and Second Semester	Coursework, seminar/practical components and project/report where applicable.
M.Sc. Year 1	First Semester and Second Semester	Coursework, research methods, seminars and foundation of dissertation work.
M.Sc. Year 2	Third Semester	Research, dissertation writing, departmental progress review and internal presentation.
M.Sc. Year 3	Extension/Completion Stage	Completion, final corrections and defence where approved by SPGS.
M.Phil. Year 1	Research Track	Advanced research methods, proposal development and thesis work.
M.Phil./Ph.D. Year 1	First Semester, Second Semester and Conversion Defence	Coursework, research proposal, progress evidence and conversion defence.
M.Phil./Ph.D. Years 2-4	Research Work	Advanced research, progress reports, publications where required and thesis development.
Ph.D. Year 1	First Semester and Second Semester	Coursework/research methodology, proposal seminar and research planning.
Ph.D. Years 2-3	Research Work	Full research work, annual progress reports, seminars and thesis development.
Ph.D. Years 4-6	Completion/Extension Window	Final research, thesis submission, viva voce, corrections and approved extension where applicable.

Portal Level/Stage Policy

- Use dotted format: M.Sc., M.Phil., M.Phil./Ph.D. and Ph.D.
- Do not display MSc without dots in postgraduate dropdowns.
- Do not show undergraduate levels (100-800) on postgraduate pages.
- Do not show Certificate Stage, Diploma Year 1 or Diploma Year 2 on postgraduate pages.
- Filter programmes by selected faculty/department before displaying stages.

Section Five: Registration, Payments and Student Records

All postgraduate students are expected to complete registration within the period announced for each academic session. Registration includes profile confirmation, payment verification, course registration, supervisory assignment where applicable and submission of required academic records.

Payment and Course Registration Control

- Course registration should be locked until the student payment for the selected academic session is confirmed.
- The portal should filter payment, course registration and result pages by student, department, session and semester.
- Students should be able to view payment status, registered courses, result slips, transcripts and annual progress reports from student-only pages.
- Bursary-confirmed payments should determine access to registration, while academic records remain tied to approved session and semester.

Registration Renewal

Students must renew registration at the beginning of every relevant session until they complete the programme. Late registration, deferment, extension, reactivation or withdrawal should follow SPGS-approved procedures.

Section Six: Teaching, Supervision, Research and Examinations

Postgraduate teaching and supervision are carried out by qualified academic staff approved by the department and the School of Postgraduate Studies. Each student should have appropriate academic supervision, research guidance and progress monitoring.

Teaching and Supervision Principles

- Courses are taught through lectures, seminars, practicals, tutorials, directed study and research supervision as approved.
- Supervisors guide proposal development, research design, methodology, thesis/dissertation writing and defence preparation.
- Students must submit progress reports as required and respond to supervisors comments promptly.
- Change of supervisor should follow departmental and SPGS approval processes.

Examination and Assessment

- Assessment may include coursework, continuous assessment, written examinations, seminars, practical work, project/dissertation/thesis and oral defence.
- No student should sit for examination without proper course registration and required payment clearance.
- The postgraduate pass mark should be not less than 50% unless a higher professional or departmental requirement applies.
- Results should be processed through departmental board, SPGS structures and Senate approval as applicable.

Score Range	Interpretation	General Remark
70-100%	Excellent / A range	Strong performance, normally suitable for higher research progression subject to CGPA and regulations.
60-69%	Very Good / B range	Good postgraduate performance. May satisfy Ph.D. direct or conversion threshold where approved.
50-59%	Pass / C range	Minimum postgraduate pass level; may require improvement for research progression.
0-49%	Fail	Course failed; repeat/remediation applies according to regulations.

Section Seven: Dissertation, Thesis and Project Presentation

Every research report must follow the approved format of the School of Postgraduate Studies and the relevant departmental requirements. Students must also observe originality, citation, ethics and presentation standards.

Recommended Structure

- Title Page, Certification, Declaration, Dedication and Acknowledgements.
- Abstract, Table of Contents, List of Tables, List of Figures and List of Abbreviations.
- Chapter One: Introduction, background, problem statement, aim, objectives, scope and significance.
- Chapter Two: Literature Review and theoretical/conceptual framework.
- Chapter Three: Methodology or Materials and Methods.
- Chapter Four: Results, analysis and presentation of findings.
- Chapter Five: Discussion, conclusion, contribution to knowledge and recommendations.
- References, Appendices and evidence of ethical/professional approvals where applicable.

Research Integrity

- Plagiarism, falsification of data, unauthorized collaboration or dishonest authorship practices are prohibited.
- All sources must be properly cited using the style approved by the department or SPGS.
- Research involving human subjects, clinical records, laboratory samples or sensitive data must obtain the required approvals before data collection.

Section Eight: Conduct, Academic Integrity and Student Support

Postgraduate students are expected to maintain high academic, moral and professional standards. Misconduct may attract disciplinary action according to University rules.

Student Responsibilities

- Register on time and keep payment, profile, course and result records accurate.
- Attend lectures, seminars, supervision meetings and examinations as scheduled.
- Submit annual progress reports and respond to official notices promptly.
- Use official communication channels and keep contact details updated.
- Respect University rules, staff, fellow students and professional ethics.

Student Support and Portal Services

- Student dashboard and profile picture.
- Edit profile and change password.
- Payment status and registration readiness.
- Course registration, registered courses and downloadable course form.
- Results, result slip, transcript preview and annual progress report.

Section Nine: Programme Descriptions by Department

Faculty of Natural and Applied Sciences

Department	Description
Computer Science	Programmes: PGD Computer Science; M.Sc. Computer Science; M.Phil. Computer Science; M.Phil./Ph.D. Computer Science; Ph.D. Computer Science Note: MBA and PGDN must not appear under Computer Science.
Chemical Sciences	Programmes: PGD Industrial Chemistry; M.Sc. Industrial Chemistry; M.Phil./Ph.D. Industrial Chemistry; Ph.D. Industrial Chemistry Note: Industrial Chemistry only.
Biological Sciences	Programmes: PGD Biochemistry; M.Sc. Biochemistry; M.Phil./Ph.D. Biochemistry; Ph.D. Biochemistry Note: Biochemistry only.

Faculty of Medical Laboratory Science

Department	Description
Medical Laboratory Science	Programmes: PGD Medical Laboratory Science; M.Sc. Medical Laboratory Science; M.Phil./Ph.D. Medical Laboratory Science; Ph.D. Medical Laboratory Science Note: Specializations may include Medical Microbiology and Parasitology, Chemical Pathology, Histopathology and Cytopathology, and Haematology and Blood Transfusion Science.

Faculty of Nursing Science

Department	Description
Nursing Science	Programmes: Postgraduate Diploma in Nursing (PGDN); M.Sc. Nursing Science; M.Phil./Ph.D. Nursing Science; Ph.D. Nursing Science Note: PGDN belongs to Nursing Science only.

College of Social and Management Sciences

Department	Description
Accounting	Programmes: PGD Accounting; M.Sc. Accounting; M.Phil./Ph.D. Accounting; Ph.D. Accounting Note: Accounting track.
Business Administration	Programmes: PGD Business Administration; Master of Business Administration (MBA); M.Sc. Business Administration; M.Phil./Ph.D. Business Administration; Ph.D. Business Administration Note: MBA belongs to Business Administration only.
Political Science	Programmes: PGD Political Science; M.Sc. Political Science; M.Phil./Ph.D. Political Science; Ph.D. Political Science Note: Political Science track.
International Relations	Programmes: PGD International Relations; M.Sc. International Relations; M.Phil./Ph.D. International Relations; Ph.D. International Relations Note: International Relations track.
Criminology and Security Studies	Programmes: PGD Criminology and Security Studies; M.Sc. Criminology and Security Studies; M.Phil./Ph.D. Criminology and Security Studies; Ph.D. Criminology and Security Studies Note: Criminology and Security Studies track.

Appendix: Source Notes and Disclaimer

This portal prospectus was prepared as an Achievers University document and does not reproduce the FUTA prospectus text. The FUTA prospectus supplied by the user was used only as a structural guide for the kind of sections a Nigerian postgraduate prospectus commonly contains: foreword, preface, background, programmes, admission and duration, registration, teaching/supervision/examinations, thesis/dissertation presentation and regulations.

Current programme information was cross-checked against the Achievers University programme portal and public postgraduate admission materials available online at the time of preparation. Because University regulations, fees, deadlines and professional-body requirements can change, the School of Postgraduate Studies should review and approve this document before publication.

Sources Consulted

- Achievers University programme portal: postgraduate programme list for Computer Science, Accounting, Business Administration, Nursing Science, Industrial Chemistry, Biochemistry, Medical Laboratory Science, Criminology and Security Studies, Political Science and International Relations.
- Achievers University postgraduate application/transcript label document for official SPGS address and application-form context.
- Public Achievers University postgraduate admission announcement for general programme descriptions and entry routes.
- User-supplied FUTA School of Postgraduate Studies prospectus for structural inspiration only.

Approval Note

Before public release, SPGS should confirm: active programmes, programme durations, exact fees, application deadlines, professional-body requirements, contact details, principal officers, minimum CGPA thresholds, grading scale, thesis format and Senate-approved regulations.